

Associated Entity Disclosure Return

FINANCIAL YEAR 2018-19

Section 314AEA(1) of the Commonwealth Electoral Act 1918 (Electoral Act) requires associated entities to furnish a return within 16 weeks after the end of the financial year.

The due date for lodging this return is 21 October 2019.

Completing the Return:

- This return is to be completed by the financial controller of the entity.
- This return is to be completed with reference to the [Financial Disclosure Guide for Associated Entities](#).
- Amounts should be reported on a GST inclusive basis.
- Further information is available at www.aec.gov.au.
- This return will be available for public inspection from Monday 03 February 2020 at www.aec.gov.au.
- Any supporting documentation included with this return may be treated as part of a public disclosure and displayed on the AEC website.
- The information on this return is collected under s314AEA of the Electoral Act.

Name of associated entity	Constituent Management Services Pty Ltd			
Postal address	GPO Box 4558			
	Suburb/town	SYDNEY	State	NSW Postcode 2001
With which political party, or parties, is the entity associated?	National Party of Australia - N.S.W.			

Financial controller details

Name of financial controller	Kathleen Chalmers			
Capacity or position	Financial Controller			
Postal address	GPO Box 4558			
	Suburb/town	SYDNEY	State	NSW Postcode 2001
Telephone number	02 9299 5811	Fax number		
Email address	kathy.chalmers@nswnationals.org.au			

Financial controller's certification

I certify that the information contained in this return and its attachments is true and complete to the best of my knowledge, information and belief. I have made due and reasonable inquiries of the organisation on whose behalf I am authorised to complete this form. I understand that submitting a false or misleading return is an offence under Division 137.1 of the Criminal Code Act 1995.

OR *I certify that the information contained in this return and its attachments is true and complete to the best of my knowledge, information and belief, except for the particulars detailed in the 'Notice of Incomplete Return Form' (attached). I have made due and reasonable inquiries of the organisation on whose behalf I am authorised to complete this form. I understand that submitting a false or misleading return or omitting any matter which makes the information misleading is an offence under Division 137.1 of the Criminal Code Act 1995.*

Signature

 Kathleen Chalmers

Date

Enquiries and returns should be addressed to:

Disclosure and Compliance
 Australian Electoral Commission
 Locked Bag 4007
 Canberra ACT 2601

Phone: 02 6271 4552
 Fax: 02 6293 7655
 Email: fad@aec.gov.au

Office use only

Date received

Part 1a: Other business names

Do you operate or conduct business under any other names? No
Yes

List other trading names

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Part 1b: Related bodies corporate

Subsection 287(6) of the *Commonwealth Electoral Act 1918* deems bodies corporate related under the provisions of the *Corporations Act 2001* to be a single entity for disclosure purposes. The parent company of the group, therefore, should lodge under its name a return consolidated across the entire group.

Do you have any related bodies corporate? No

Yes

List any related bodies corporate you are **lodging on behalf of**

Name		
Postal address		
Suburb/town	State	Postcode

Part 1c: Unions

Are you a union? No

Yes

List any branches you are **lodging on behalf of**

Name		
Postal address		
Suburb/town	State	Postcode

Part 2a: Total receipts for financial year 1 July 2018 to 30 Jun 2019

This is the gross amount of all cash and non-cash benefits received by, or on behalf of, the entity, during the 2018-19 financial year. It includes **all amounts received** for the financial year or in relation to the period it was an associated entity.

\$686,380

Part 2b: Amount calculated to be the value of gifts-in-kind

This is the amount calculated to be the **value of gifts-in-kind** which was included in the 'total receipts' amount reported at Part 2a.

\$0

Part 3: Amounts of more than \$13,800 received in financial year 1 July 2018 to 30 Jun 2019

Details of any person or organisations from whom **receipts** (including loans) of more than \$13,800 were received during the 2018-19 financial year or in relation to the period it was an associated entity.

For **each** person or organisation, the following details must be disclosed:

- full name and address** of the person or organisation from whom more than \$13,800 of money or gifts-in-kind were received
- amount that was received. Each amount received should be recorded as either a 'donation' or 'other receipt'.

For loans of more than \$13,800 (other than those from a financial institution) received between 1 July 2018 and 30 Jun 2019 the terms and conditions of the loan(s) must be attached.

Received from		Amount received (GST inclusive)	Donation or other receipt*
Name	National Party of Australia-NSW	\$23,100	Other Receipt
Postal address	Level 2 107 Pitt Street		
Suburb/town	SYDNEY State NSW Postcode 2000		
Name	National Party of Australia-NSW	\$66,390	Other Receipt
Postal address	Level 2 107 Pitt Street		
Suburb/town	SYDNEY State NSW Postcode 2000		
Name	National Party of Australia-NSW	\$52,800	Other Receipt
Postal address	Level 2 107 Pitt Street		
Suburb/town	SYDNEY State NSW Postcode 2000		
Name	National Party of Australia-NSW	\$55,000	Other Receipt
Postal address	Level 2 107 Pitt Street		
Suburb/town	SYDNEY State NSW Postcode 2000		
Name	Australian Government	\$54,999	Other Receipt
Postal address	One Canberra Avenue		
Suburb/town	FORREST State ACT Postcode 2603		
Name	National Party of Australia-NSW	\$53,576	Other Receipt
Postal address	Level 2 107 Pitt Street		
Suburb/town	SYDNEY State NSW Postcode 2000		
Name	Parliament of Victoria	\$16,500	Other Receipt
Postal address	Spring Street		
Suburb/town	EAST MELBOURNE State VIC Postcode 3002		
Name	National Party of Australia-NSW	\$23,022	Other Receipt
Postal address	Level 2 107 Pitt Street		
Suburb/town	SYDNEY State NSW Postcode 2000		
Name	National Party of Australia-NSW	\$149,490	Other Receipt
Postal address	Level 2 107 Pitt Street		
Suburb/town	SYDNEY State NSW Postcode 2000		

Total

\$494,877

* Please indicate whether this was a 'donation' or 'other receipt'. The AEC contacts donors to ensure they are aware of their disclosure obligations and unnecessary contact with other persons is avoided if the nature of receipt is shown.

**** Name and address details**

- If the gift was from an unincorporated association (other than a registered industrial organisation), the name of the association and the name and addresses of the executive committee members are required.
- If the gift was from a trust, the name of the trust, and the name and addresses of the trustee are required.

Part 4: Total payments for financial year 1 July 2018 to 30 Jun 2019

This is the gross amount of payments made by, or on behalf of, the entity during the 2018-19 financial year. It includes **all payments made** for the financial year or in relation to the period it was an associated entity.

\$677,016

Part 5: Total debts as at 30 Jun 2019

This is the total outstanding amount of **all debts owed** by, or on behalf of, the associated entity as at 30 Jun 2019.

\$273,710

Part 6: Debts of more than \$13,800 as at 30 Jun 2019

Details of any person or organisation for which the associated entity owes a debt, of more than \$13,800, which is outstanding as at 30 Jun 2019.

For **each** person or organisation, the following details must be disclosed:

- full name and address details of the person, organisation or entity that the debt is owed
- amount that is owed
- whether the debt is owed to a financial institution or non-financial institution.

Creditor details		Amount owed (GST inclusive)	Financial or non-financial institution
Name	Elected Technologies Pty Ltd	\$45,980	Non Financial
Postal address	Level 1 10 Franklin Street		
Suburb/town	GRIFFITH State ACT Postcode 2603		
Name	National Party of Australia-NSW	\$227,730	Non Financial
Postal address	Level 2 107 Pitt Street		
Suburb/town	SYDNEY State NSW Postcode 2000		

Total	\$273,710
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Part 7: Discretionary Benefits

Details of any discretionary benefits received from the Commonwealth, a State or a Territory during the 2018-19 financial year. Discretionary benefits include grants, contracts, payments and other benefits requiring the exercise of discretion by the Commonwealth or State or Territory, and do not include statutory entitlements.

Received from	Date of discretionary benefit	Value of discretionary benefit
Name		

Total

Part 8: Capital contributions

Where an associated entity **paid an amount during the financial year**, to or for the benefit of one or more political parties **and** the amount was **paid out of funds generated from capital of the associated entity** the associated entity must disclose deposits of capital received since 16 June 1995, or since the last disclosure of capital was made in a disclosure return (whichever is the later).

Where the above criteria is met, the following details must be disclosed:

- full name and address of the person who contributed capital; **and**
- total amount of the person's contribution to that capital, up to the end of the financial year.

No minimum disclosure threshold applies. Gross amounts are required – capital contributions and any refund or payment from funds generated should **not** be netted off.

Where capital contributions have been disclosed in a previous return, they are **not required** to be disclosed again.

Contributor details			Gross amount contributed
Name			
Postal address			
Suburb/town	State	Postcode	

Total